

DORM Resident Computing Consultant Contract 2008-2009

Full Name

SUID#

2008-2009 Residence Assignment

I have received an offer letter for a DORM RCC position on the residence staff for 2008-2009. I acknowledge the quarterly salary amount of \$1,907 (\$1,144 for EAST, Murray, Yost, and Naranja) and I hereby:

Accept the position and:

_____ Agree to fulfill the responsibilities and expectations of the Job Description as delineated on the
initial Residential Computing Web site, abide by University policies including the policy on controlled substances and alcohol and the policy on sexual harassment and consensual sexual or romantic relationships.

_____ Understand that I will be given access to privileged and confidential information and will not share this
initial information beyond what is necessary to fulfill my RCC responsibilities.

_____ Agree to cooperate with my Supervisor and House staff.
initial

_____ Understand that I will serve the entire 2008-2009 academic year, that I will be registered in
initial advance for all three quarters, and meet all other Terms of Employment listed in the Job Description and Responsibilities for Resident Computer Consultants.

_____ Understand that all residence staff training is mandatory and agree to attend all of it. I agree to
initial return to campus on Thursday, September 4, 2008 if I am invited to the dorm staff retreat, otherwise Sunday, September 7, 2008 with training beginning on Monday, September 8, 2008.

_____ Waive my assignment to housing anywhere else on campus.
initial

_____ Agree to have a local (650) phone and voicemail or answering machine.
initial

_____ Understand that if I were to be terminated from this position that I would lose my residence
initial and forfeit my (prorated) salary. In this circumstance, I agree to pay Residential Computing the prorated remainder of my salary for the current quarter, or that amount will be billed to my University Bill.

NOTE: You should talk to the Financial Aid Office or your department to determine how your RCC salary will impact your financial aid if you are receiving financial aid or other grant/fellowship money. The phone number of the Financial Aid Office is 723-3058.

Signature: _____ Date: _____